

Administrative issues

DSM Meeting 2019

Outline

- Reports & Deliverables
- Following Meetings
 - DTU : Mid-Term Check
 - Summer School Capri
 - Next events : dates
- Dissemination
- Intranet : attendance sheets
- Questions or suggestions

Reports – Deliverables



INITIAL TRAINING NETWORK

Dodynet
Double Dynamics for design of new responsive polymer networks and gels

[HOMEPAGE](#) [ABOUT US](#) [SUMMER SCHOOL JULY 2019](#) [NEWS](#) [PUBLICATIONS](#) [CONTACT](#) [LINKS](#) [INTRANET](#) [Q](#)

Yearly Reports

[Accueil](#) / [Intranet](#) / [Project Progress](#) / Yearly Reports

Project Progress

- Yearly Reports
- Training assessment

You will find here the annual reports uploaded on the Participant Portal.

2018

Progress Report - Year 1

Training Report - Year 1

Yearly ESR Progress Report - Year 1

[Modifier](#)

Deliverables

- Training Report I (*see above*)
 - Elementary Modules I : Programme, lecturers and courses given
 - Elementary Modules I : Assessment by students (practical organization and content of the courses, points to take into consideration for next course Modules)
- Yearly ESR Progress Report
 - Work Summary for the period
 - Deliverables & Milestones
 - Publications & conferences
 - Courses followed
 - Exchange visits

Deliverables

- Progress Report I → *base of our Mid-Term Check in May 2019*
 - General Progress of actions
 - Scientific Progress by WP
 - Samples
 - Training
 - Deliverables
 - Table of deliverables achieved to date
 - Milestones
 - Table of Milestones achieved to date
 - Recruitment strategy
 - Application received (number, gender distribution, distribution by country, table of candidates selected)
 - Career development plan for each ESR
 - Management of action
 - Structure (Governing Board, Executive Board, ...)
 - Consortium Agreement
 - Data Management Plan
 - Kick-off Meeting
 - EPQ requirement (safety and ethical issues related to research)
 - Communication activities
 - Website
 - Summer School online and registration active
 - Newsletter following FORTH meeting
 - Impact of the action
 - Feed-back from institution who had recruited ESR earliest

DTU : May 2019

- 6 – 7 May : Project Meeting & Mid-Term Check
- 8 – 9 May : Advanced Modules II & hands-on experiments

Next meeting DTU : Mid-Term Check

- Progress Report

- Submitted and available on the Intranet and on the Participant Portal
- the basis for the assessment and the discussion during the meeting
- should cover the project implementation for the period under assessment
- include up-to-date information on the delivery of recruitment months and should justify any deviation between the work expected to be carried out in accordance with the Description of action (DoA) and the work actually carried out. Contingency measures should also be listed in case of important delays or deviations.

- Attendance

- the Project Coordinator
- the scientists-in-charge
- the representatives of the Partner Organisations (if any)
- all the appointed Early Stage Researchers

Next meeting : DTU and Mid-Term Check

- Objectives
 - fulfilment of the recruitment procedure,
 - the eligibility of the fellows,
 - any deviations of the original training programme
- Assessment of the following management activities
 - Recruitment
 - Analysis of deliverables & milestones (related to management and recruitment)
 - Management (activities of the Supervisory Board, etc.)
 - Ethical issues (if applicable)
 - Financial aspects (if necessary)
 - Critical implementation risks and mitigation action
 - Any proposed re-orientations of the networks' activities
 - Document management and Open Research Data (if applicable)
- **TO DO : ESR**
 - Prepare a slideshow and/or a poster to be presented during the MTM meeting, where they will present themselves as well as their project

Project Meeting : 6/05/2019 AM

- 9.00 – 10.00 Lecture by **Zuowei Wang** (*University of Reading, UK*)
- 10.00 – 10.30 *Coffee break*
- 10.30 – 11.00 Clément Coutouly, UCL
- 11.00 – 11.30 Rowanne Lyons, UCL
- 11.30 – 12.00 Larissa Hammer, ESPCI
- 12.00 – 12.30 Stefania Traettino, ESPCI
- 12.30 – 13.00 Christina Pyromali, FORTH
- 13.00 – 14.00 *Lunch break*

Mid-Term Check : 6/05/2019 PM

- 14.00 – 14.05 **Introduction:** Short introduction by the REA Project Officer and the Project Coordinator on the purpose of the meeting.
- 14.05 - 14.20 **Tour de table:** All scientists-in-charge should briefly present their research team and describe their role within the network. Introduction of the Partner Organisations
- 14.20 - 14.40 **REA Project officer presentation:** presentation on the monitoring of project implementation, reporting and purpose of the mid-term check
- 14.40 – 15.20 **Coordinator's report:** Presentation of the Network and the progress covering the following aspects:
 - Management**
 - Recruitment report;
 - Deliverables;
 - Milestones;
 - Ethical issues, if applicable;
 - Management meetings (activities of the Supervisory board, etc.);
 - Financial aspects (if necessary);
 - Critical implementation risks and mitigation actions;
 - Any proposed re-orientations of the networks' activities.
 - Document management and Open Research Data, if applicable
- 15.20– 15.45 *Coffee break*
- 15.45– 17.00 **Fellows' individual presentation:** Every fellow funded by the project will present herself/himself, his background and present his/her individual research project (foreseen research, training, secondments, etc.). Scientific results are not expected in the presentations at this stage of the project (*5 min per ESR*)
- 17.00 – 17.30 Wendi Wang, DTU
- 17.30 – 18.00 Carole-Ann Charles, CNRS

Mid-Term Check : 7/05/2019 AM

- 09.00 – 10.30 **Restricted session with the fellows** (*only Project Officer and all the ESR*)
Governing Board Meeting (*members of the Governing Board*)
- 10.30 – 10.45 **Restricted session** (*Meeting between the coordinator and Project Officer to discuss any issue*)
- 10.45 – 11.15 *Coffee break*
- 11.15 – 12.00 **Feedback and open discussion:** Feedback from the REA Project Officer on the output of the network so far, on possible training areas for future exploitation or the impact on fellows' future careers development (***all members of the network***)

Project Meeting : 7/05/2019 PM

- 13.00 – 13.30 Consiglia Carillo, FORTH
- 13.30 – 14.00 Simone Sbrescia, DSM
- 14.00 – 14.30 Paola Nicolella, UM
- 14.30 – 15.00 *Coffee break*
- 15.00 – 15.30 Hongwei Liu, UN
- 15.30 – 16.00 Yanzhao Li, UCL
- 16.00 – 16.30 Jianzhu Ju, ESPCI
- 16.30 – 17.00 Question and answer session and wrap-up (*E.van Ruymbeke, UCLouvain*)

DTU : accommodation

➤ *ESR do not forget to send the form to the hotel !*

Capri Summer School

- Register online (no fee for DoDyNet members) + book your accomodation
- ESR have to present a poster : 2 sessions during the Summer School

SUMMER SCHOOL

22-27 July 2019 Capri, Italy

Venue: Centro Multimediale Mario Cacace
(via Giuseppe Orlandi, 100, 80071 Anacapri)

Monday 22/ 07 : Registration 18h30 – 19h - Welcome Reception from 19h.

	Tuesday 23/07	Wednesday 24/07	Thursday 25/07	Friday 26/07	Saturday 27/07
8.30	Entanglements are ubiquitous in networks Giuseppe Marrucci University of Naples, Italy	Molecular Models of Network Elasticity – Part II Michael Rubinstein University of North Carolina, USA	Viscoelastic and dielectric relaxation of head-to-head associating polymers Hiroshi Watanabe Kyoto University, Japan	Modulus and Swelling of Polymer Gels – Part II Ralph Colby Penn State University, USA	<i>Title to be defined</i> Emmanouela Filippidi University of California, USA
10.00	Coffee				
10.30	Modulus and Swelling of Polymer Gels – Part I Ralph Colby Penn State University, USA	Nanoscopy for nanomaterials focusing on a new class of fluorescence Ilja Voets Eindhoven University, The Netherlands	The role of network heterogeneities in the linear and non-linear rheology of soft gels. Emanuela Del Gado Georgetown University, USA	Reversible polymer networks at work: examples and analysis of industrial cases Salvatore Coppola Versalis, Italy	Discussion tables
12.00	Lunch				
13.00	Computational Modelling of Dynamics of Polymeric Systems: From Entangled Polymer Melts to Supramolecular Polymer Networks Zuowei Wang University of Reading, UK	Double network hydrogels or polyampholyte hydrogels Jing Ping Gong Hokkaido University, Japan	Multi-chain simulations of entangled polymer dynamics Yuichi Masubuchi Nagoya University, Japan	Title to be defined Bradley Olsen MIT, USA	End of Summer School
14.30	Coffee		Coffee		
15.00	Molecular Models of Network Elasticity – Part I Michael Rubinstein University of North Carolina, USA	Coffee	Binary blends of polymers, both linear and non-linear rheology Daniel Read University of Leeds, UK	Coffee	
15.30		Poster session		Poster session	
16.30					
19.00	Conference dinner				

Next Meetings

❑ *Intermediate Meeting III (Mainz) – Advanced Modules III (2days)*

➤ *Mid-April 2020*

❑ *Annual Meeting III (Montpellier) – Advanced Modules IV (2days)*

➤ *September 2020*

❑ *Intermediate Meeting IV (Hamburg) – Industrial Workshop*

➤ *?*

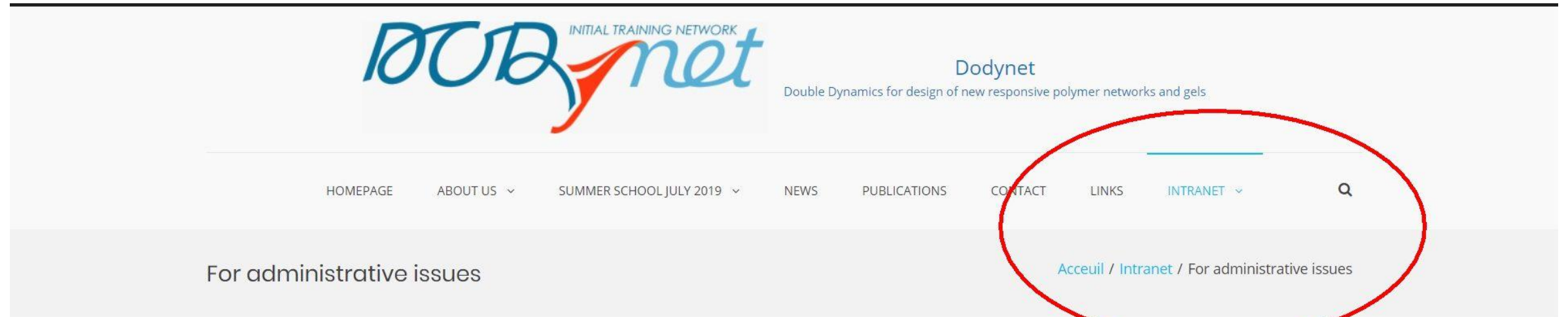
❑ *Final International Meeting (Heraklion)*

➤ *September 2021*

Dissemination

- 2 ESR for the DSM Newsletter : Clément & Simone
- Instagram account : every week one student publishes a photo + flexible
- Youtube channel :
 - Experimental videos by ESR
 - Videos of Poster Session : short video Q&A
 - Videos of Invited Speakers during Summer School (prepare questions in advance)
 - Videos of ESR with questions on their work

Intranet : attendance sheets



The screenshot shows the top section of the DODYnet website. On the left is the logo "DODYnet" with "INITIAL TRAINING NETWORK" in smaller text above the "net" part. To the right of the logo, the text "Dodynet" is displayed, followed by the tagline "Double Dynamics for design of new responsive polymer networks and gels". Below this is a horizontal navigation bar with the following links: "HOMEPAGE", "ABOUT US", "SUMMER SCHOOL JULY 2019", "NEWS", "PUBLICATIONS", "CONTACT", "LINKS", "INTRANET", and a search icon. The "INTRANET" link is highlighted with a red oval. Below the navigation bar, a grey banner contains the text "For administrative issues" on the left and "Accueil / Intranet / For administrative issues" on the right, with "Intranet" also highlighted by the red oval.

Official Project Documents
European Commission

Participant Portal

Finances

Forms and registrations

Reporting

Modifier

This section contains information for those involved in the administrative side of the project (local administrators as well as supervisors and Governing Board members). Researchers can also find attendance certificates, etc. You will find links to relevant EU documents, project documents and templates and information on reporting and finances.

Intranet : attendance sheets



Events

[DoDyNet attendance sheet](#)

[DoDyNet Project Meeting Attendance Records](#)

• DSM Meeting 29/01 – 1/02 /2019

[DoDyNet attendance sheet Industrial event 29/01/2019](#)

[DoDyNet attendance sheet Advanced Modules I 30/01/2019](#)

[DoDyNet attendance sheet Governing Board Meeting 31/01/2019](#)

[DoDyNet attendance sheet Project Meeting 31/01 - 1/02/2019](#)

Researchers